CoS Executive Council Meeting Minutes

9/2/20

In attendance: Karen Farrell, Rick Seime, Sally Barlow, Victor Molinari, Julia Phillips

1. Reviewed the full Council minutes from 8.3.20. Agreed to do an approval of the minutes by the full Council at the next full Council meeting on September 21. Draft minutes were sent to CoS listserv for review.
2. Initiatives for next year …
	1. Continue to work toward alignment of the definitions of specialties and subspecialties and clear processes for awarding these distinctions via relationships with CRSSPP and other organizations.
	2. Rick’s action plan for the E&T Task Force to educate and advocate for the taxonomy.
		1. Reconstitute Summit 4.0 follow up group (see item 8 below).
		2. Follow up to see who might serve as champions for each specialty.
	3. Work collaboratively with CRSSPP & CCTC to promote use of taxonomy.
	4. Continue informatics work of David Cox’s group to promote taxonomy.
	5. Continued work regarding providing information on specialties.
3. Planning for annual November 14 full council meeting – EC meeting in October will focus on planning.
	1. Karen will do a meeting announcement and request for agenda items
	2. During Nov 14 meeting, we will have discussion of initiatives from item 2
	3. Discussed utility of having a brief presentation on taxonomy, history, and context of it. Plan to ask Ron Rozensky to be part of a presentation.
	4. Discussion of processes by CoA to recognize postdoc competencies.
4. CoA commissioner update – we have one nominee, Adam Lewin, from USF at this point. Victor knows him and highly recommended him. Nomination is due September 18th to Jackie Wall. Karen should include comment in note with nominating materials that we will include him in CoS activities because he is not a formal member of CoS at this time. Rick will get his final materials and then we will ask EC to approve on listserv.
5. Website updates were discussed, particularly regarding putting the informatics on CoS website. A website that is separate from our website will be developed and a link to it will be inserted. We need clarification regarding costs of the second website – Victor will follow up with David Cox and Scott Sperling to identify the costs. If not cost prohibitive, we will do this.
6. Victor gave report on dues collection and request for W-9 from APA. We have 10 specialties who are fully paid and one group is paid for two years. Counseling, Couple and Family, Group, Rehabilitation, and SMI have not yet paid. SMI has petitioned one of the divisions to pay the costs of annual dues. A representative from APA wants a W-9 form from us to pay us. We do have a taxpayer identification number from Wells Fargo but they will only release it with F2F meeting which Victor will have next week. Our Missouri paperwork may have the TIN. It is unclear why one APA division needs a W-9 given that other APA divisions pay dues without it.
7. Karen will send a reminder notice to CoS membership about the Sept 21 meeting and bylaws vote, as well as request for affirmation of nominee for CoA by listserv vote, reminder of annual CoS meeting which will be held virtually on November 14 and request for agenda items, and request to consider running for President-Elect.
8. Follow up on Summit 4.0 … Rick had a conversation with David Cox about reconstituting the membership of the group. Keeping it to a manageable size is important. Karen agreed to be the EC member on this group while Julia and Sally indicated a desire to not be involved. Next steps are to ask David Cox, Sylvia Malcore, Alex Siegel, Ron Rozensky, and others about desire to be part of a reconstituted follow up group.
9. Karen received a request for CoS to be involved with Psychology Explorer and we decided against it. Karen will respond to them.
10. Postdoctoral competencies were sent out for a second round of public comments by CoA. Three groups that CoS sent to CoA were not put out for public comment. Rick sent inquiry to Jackie Wall about the process for the recognition of these specialties by CoA. This issue should also be put on the agenda for November meeting (see item 3 above).
11. For October EC meeting, we will primarily focus on planning the November meeting. Some suggestions were to do work in shorter bursts, have breaks, do breakout groups for small group discussions, to decrease likelihood of zoom fatigue for participants.

Respectfully submitted by Julia Phillips, Secretary