**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Agenda with Minutes**

July 1, 2024

10:30 am EDT / 9:30 am CDT / 8:30 MDT / 7:30 PDT

**INVITED:** Carlen Henington (President), Scott Sperling (President Elect), Michele Rusin (Treasurer), Cindy Carlson (Secretary)

**ABSENT:** all present

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION****Responsible Party(ies)/ Due Date** | **STATUS****Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| June minutes | To be approved | CoS Quarterly mtg minutes approved with typo corrections noted. CoS EC June 3 mtg minutes approved. Cindy to make corrections as noted. | Closed |
| President’s Initiative | * Taxonomy Update
* Previous discussions:
	+ Include Taxonomy in training documents in programs and other training entities (e.g., APPIC & CoA Standard I)
	+ Taxonomy in practice (Exemplars)
	+ Taxonomy in Model Act, APPIC, & CoA documents the link to online toolkit
 | ScottThe Taxonomy Workgroup (David Cox, Cathi Grus, Scott Sperling, Beth Arredondo, Ron Rozensky) met; however, no actions as yet were proposed. | Open |
| Taxonomy Review Committee | * Report out from Ad hoc member Scott Sperling
* Reviews
	+ CFP - Chanda Graves (Chair of the Renewal of Specialty Task Force )
	+ Group
	+ CHS – Lloyd Berg, Society for Health Psychology President, Dr. Mark Vogel
* Request from Lindsay Phillips- lindsayphillipspsydabpp@gmail.com to review worksheet for Clinical Psych (tabled pending Review Committee appointments
 | Scott reported on the outcome of the meeting he and Carlen held with Lloyd Berg. The meeting outcome was reportedly useful in clarifying the position of both sides and building consensus for action.Discussion continued among the EC regarding revision and clarification of the taxonomy review procedures in 2025. |  |
| Website | Website – update* Changes – checking in
* Need pic of Scott & his info for President Elect
* Need to update liaison lists
* Checklist from specialties
* Modification of Carlen’s credentials
 | One website edit is completed – the addition of Scott’s picture & info.New website update items include modification of Carlen’s credentials and the addition of Victor’s info as Past President (now vacant space). Cindy reported only one specialty provided their checklist with updates following the quarterly meeting; she will resend checklist to all specialty presidents before the next EC mtg, which she had previously delayed while on vacation.  | DoneOpen |
| Treasury Report  | Update | Michele – No activity since the quarterly mtg. Lindsay Phillips request <$100 for costs related APPIC mtg attendance. Our current balance is $13,077.17. The major upcoming cost will be the hybrid meeting in Nov.Carlen clarified for Scott the format of the CoS hybrid Nov. mtg. Michele clarified for Scott the role and responsibilities of the two finance committees initiated by Michele. One formed to review overall CoS budget and spending and was related to concern re: dues. Second committee formed to assist with the planning of the annual CoS meeting. Scott requested to be added to the Finance Review Committee. | Closed |
| Officers’ list of responsibilities  | Updates | Cindy & Michele have yet to complete this | Open |
|  |  |  |  |
| II. NEW BUSINESS |  |  |  |
| ABPP Board of Trustees June meeting via Zoom  | Update | Carlen noted that the ABPP BoT includes descriptions of the various BoT committees, and she suggested this be included in the CoS annual meeting agenda. She also recommended inclusion of a contact list, etc. Carlen will initially tackle adaptation of the BoT agenda book for CoS. | Open |
| Plaque for Victor |  | Michele requested $50 to create a plaque of appreciation for Past President Victor. The motion was approved. | Closed |
| III. OTHER INFORMATION |  |  |  |
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**Quarterly Meetings:**

September 14, and (hybrid) November 18, 2024.

**EC Meetings:**

First Monday of the month @ 10:30 EDT

The next CoS EC meeting will be on August 5.