**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Agenda with Minutes**

May 6, 2024

10:30 am EDT / 9:30 am CDT / 8:30 MDT / 7:30 PDT

**INVITED:** Carlen Henington (President), Scott Sperling (President Elect), Cindy Carlson (Secretary)

**ABSENT:** Michele Rusin (Treasurer)

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION****Responsible Party(ies)/ Due Date** | **STATUS****Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| April minutes | To be approved | Minutes corrected and approved. | closed |
| President’s Initiative | * Taxonomy discussion with input from Scott
	+ Next steps in Taxonomy
* Ultimate goals:
	+ Incorporate language into program descriptions
* Previous discussions:
	+ Include Taxonomy in training documents in programs and other training entities (e.g., APPIC & CoA Standard I)
	+ Taxonomy in practice (Exemplars)
	+ Taxonomy in Model Act, APPIC, & CoA documents the link to online toolkit (not all 15 specialties uploaded to website).

Meeting discussion: Discussion ensued regarding the groups that are appropriate to reach out to for a taxonomy educational presentation with encouragement to adopt the taxonomy language. Carlen suggested first approaching the specialty training councils, e.g. CDSPP.  | Scott has reconvened the previous, experienced taxonomy workgroup with the addition of one member to replace former member, Rick Sperling, who is no longer available. The members of the 2024 taxonomy workgroup are as follows: Kathy Grus, Ron Rozensky, Beth Cox, Beth Arredondo, & Scott Sperling. | open |
| Taxonomy Review Committee | * Report out from Ad hoc member Scott Sperling
* Reviews
	+ CFP - Chanda Graves (Chair of the Renewal of Specialty Task Force )
	+ Group
	+ CHS – Lloyd Berg, Society for Health Psychology President, Dr. Mark Vogel
* Request from Lindsay Phillips- lindsayphillipspsydabpp@gmail.com to review worksheet for Clinical Psych (tabled pending Review Committee appointments

Meeting discussion/conclusion: Scott has reviewed all the current taxonomies that are up for review and made comments, which have been shared with the other reviewers. Other reviewers had no additional feedback. The Taxonomy Review Committee did not have agreement on whether changes recommended in the feedback should be required or simply recommendations. The EC (see Actions/Recommendations) decided that is must be considered prior to the CoS vote. Carlen noted that the vote on the taxonomies is scheduled for the June quarterly meeting, although can be delayed if needed.Scott noted that he had received one document to review that contained no taxonomy and the source was unclear.Discussion ensued about how the taxonomy review committee should proceed in providing the feedback to the constituent groups. | All CRSPPP-related taxonomy reviews for 2024 have been completed. The CoS EC determined that consideration of the Taxonomy Review Committee feedback should be required and changes required if deemed appropriate.Scott will share the taxonomy review committee feedback with the relevant specialty councils, and copy the EC. He will be available to meet with them as needed to answer questions.Carlen will assist in identifying the source and purpose of the submission to the TRC that lacked a taxonomy. | open |
| Website | Specialties review of websites for changes – update* Checklist draft
* Update – no feedback at this time.

Meeting discussion: Carlen indicated she had received no requests for website changes, and Cindy expressed concern that these may not have been sent as proposed.  | Carlen will resend the website checklist to the CoS representatives and cc Cindy. | open |
| Treasury Report  | Treasurer report was provided via email during the meeting and briefly reviewed by the EC. Concern was expressed regarding an expenditure.Review of the attached invoice indicated this expenditure of $1260. included the detailed form creation, coding, and pagecreation for six additional specialties that David Cox sent to CoS last month. |  | closed |
| Officers’ list of responsibilities  | Updates | Cindy & Michele still need to complete this task.  | open |
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| II. NEW BUSINESS |  |  |  |
|  APPIC meeting | Is anyone going?Meeting discussion indicated that no one on the EC is attending APPIC. Discussion ensued in general regarding in person vs virtual meeting attendance by the EC.  | Carlen will check on availability of hybrid option for APPIC so she can attend virtually. Carlen will also email CoS members for possible APPIC mtg attendees.  | open |
| III. OTHER INFORMATION |  |  |  |
| Upcoming meetings | Next EC mtg – June 3 @ 10:30 am ETNext Quarterly CoS – June 8 @ noon ET |  |  |

Submitted by Cindy Carlson, May 6, 2024