**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Agenda with Minutes**

September 9, 2024

10:30 am EDT / 9:30 am CDT / 8:30 MDT / 7:30 PDT

**ATTENDED:** Carlen Henington (President), Scott Sperling (President Elect), Michele Rusin (Treasurer), Cindy Carlson (Secretary)

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION**  **Responsible Party(ies)/ Due Date** | **STATUS**  **Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| Past minutes | To be approved | July minutes approved  August minutes approved with one absentia | Closed |
| President’s Initiative | * Taxonomy Update | Scott reported no progress to report to date | Open |
| Taxonomy Review Committee | * Report out from Ad hoc member Scott Sperling * Request from Society of Consulting Psychology – Elliott Lasson * Reviews Ready for EC Approval & send to COS for Qualterly Meeting vote?   + CFP - Chanda Graves (Chair of the Renewal of Specialty Task Force )   + Group   + CHS – Lloyd Berg, Society for Health Psychology President, Dr. Mark Vogel | Scott provided an update on the taxonomy reviews.  The EC approved the CFP revised taxonomy approved with one abstain vote.  The EC approved the CHS revised taxonomy.  The EC approved the Group taxonomy.  All three taxonomies will be placed on the quarterly meeting agenda for approval by the membership (Sept. 16).  Carlen will inform the specialties of CFP and CHS that their taxonomies have been placed on the CoS quarterly agenda. | Closed |
| Website | Website – update  Request from Cindy for assistance with Wix  Past needs:   * Changes – checking in * Need to update liaison lists * Checklist from specialties to assist in updates | Cindy reported she corrected the website errors requested regarding the CoS EC. Additional edits to the membership list were identified at the meeting.  Neuropsychology requested replacement of their by-laws; however Cindy was unable to complete this request to edit hyperlinked information. (see discussion below in New Business)  Cindy reported that the checklists for updates will be included in the Sept quarterly meeting docs and agenda. | Open |
| Treasury Report | Michele reported that the CoS corporate registration and required business agent has been renewed for 2 years. Convening financial committee pending. Treasurer report attached. | Michele | Open |
| Officers’ list of responsibilities | Carlen repeated her request for a list of responsibilities for each office before the end of the year. | Cindy & Michele | Open |
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| II. NEW BUSINESS |  |  |  |
| * Status for September Quarterly Meeting | The EC discussed the process for getting docs together for the quarterly meeting. | Additions to the agenda include: 1) Taxonomy renewal vote & info re renewals for 2025; 2) secretary report include checklist & annual report; 3) application request from the Society for Consulting Psychology; 4) information on the upcoming hybrid CoS mtg. 5) Nominations for President-Elect and Treasurer | Open |
| * Request from Society of Consulting Psychology – Elliott Lasson | Considerable discussion ensued regarding this request including the lack of clear guidelines for applications for CoS membership, the need to have a taxonomy. There was also discussion about extending the opportunity for them to attend the CoS as a non-voting member. | It was determined to bring this issue to the Sept. 16 Quarterly mtg for discussion. | Open |
| * Request from Cindy for assistance with Wix | Cindy reported that she has been unable to make website changes that involve hyperlinks. | Cindy has scheduled a meeting with the past secretary, Danielle, to acquire this skill. Carlen will join the meeting if possible. | Closed |
| III. OTHER INFORMATION |  |  |  |
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**Quarterly Meetings:**

September 16 @ noon EDT (need to confirm time), and (hybrid) November 18, 2024.

**EC Meetings:**

First Monday of the month @ 10:30 EDT