**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Agenda**

Octobert 7, 2024

10:30 am EDT / 9:30 am CDT / 8:30 MDT / 7:30 PDT

**INVITED:** Carlen Henington (President), Scott Sperling (President Elect), Michele Rusin (Treasurer), Cindy Carlson (Secretary)

**ABSENT:**

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION**  **Responsible Party(ies)/ Due Date** | **STATUS**  **Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| Past minutes EC & Quarterly Mtg | Sept 9 EC mtg minutes approved. Quarterly meeting minutes approved with requested clarifying amendments from Cathi Grus and Alex Siegal regarding their oral liaison reports. | Cindy | Closed |
| President’s Initiative | * Taxonomy Update | No updates (Scott) | Open |
| New COS Members & Taxonomy Review update | * New CoS Member applicant: Society of Organizational and Business Consulting Psychology – Elliott Lasson   Cursory review of the documents forwarded to the EC appear to lack adequacy and require a more careful EC review.  Discussion ensued regarding the broader issue of requirements for membership in CoS and consistency of these with CRSPPP and ABPP requirements for being designated a specialty.  The need for a review and possible update of the by-laws, especially as operations manual is written, was discussed. | Carlen/Scott  Carlen proposed that (1) the EC educate themselves on the requirements and procedures for joining the CoS and update accordingly procedures to accommodate the taxonomy; (2) communicate with Elliott regarding status and needed documents. (Carlen)  Scott will review the taxonomy and competencies and Carlen will review the remaining documents for adequacy.  Decision regarding taxonomy requirement for membership will be voted on at the Nov. Quarterly mtg. | Open |
| Website | Website – update  Past needs:   * Changes – checking in * Need to update liaison lists * Checklist from specialties to assist in updates | Cindy reported she will be sending weekly reminders this month to CoS members to complete their annual report and website checklist. | Open |
| Treasury Report | Michele reported annual dues are coming in and specialties are better at informing Michelle if they are paying via an APA or ABPP account. | Michele |  |
| Officers’ list of responsibilities | Updates | Michele | Open |
| Victor’s Plaque | Update | Michele has sent the plaque to Victor | Closed |
| II. NEW BUSINESS |  |  |  |
| * Elections | No one is aware of any expressed interest in the President-Elect position to date | Cindy will add this to the reminder email to be sent to CoS members this week regarding the annual report. |  |
| III. OTHER INFORMATION |  |  |  |
| Planning upcoming hybrid November Quarterly mtg | Discussion about specifics of the upcoming November 18 Quarterly mtg. Time was determined to be 8:30 am – 3:30 pm with 15 min breaks at 10:30 & 2:00 & 45 min lunch break at 12-12:45. Roll call begins at 8:30 with elections first on agenda. Business meeting begins at 9. | The EC scheduled an additional planning meeting for Oct. 12 10:30 am. | Open |

**Quarterly Meetings:**

November 18, 2024 (hybrid) @ 8:30 a.m. – 3:30 p.m. ET (breakfast at 8 am)

**EC Meetings:**

First Monday of the month @ 10:30 EDT: Nov 4 next meeting