**Council of Specialties in Professional Psychology**

**Executive Committee Meeting Agenda**

January 8, 2024

11 am EDT / 10 am CDT

**ATTENDED:** Carlen Henington, Victor Molinari, Cindy Carlson

**ABSENT:** Michele Rusin

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| **AGENDA ITEM** | **DISCUSSION/CONCLUSION** | **ACTION/ RECOMMENDATION****Responsible Party(ies)/ Due Date** | **STATUS****Open/Closed** |
| I. OLD BUSINESS |  |  |  |
| December minutes | Minutes approved | Carlen | Closed |
| President- elect election | Victor reported on the President-Elect results. Scott Sperling won the majority vote with a total of nine members voting before the deadline and five failing to respond/vote within the deadline. Victor will notify Scott of the results. | Victor | Closed |
| President’s Initiatives | Carlen raised the issue of completion of the 2023 presidential initiatives of Robin Hilsabeck. These included: a) approval of the specialty Taxonomies; b) promoting community via brief powerpoint presentations about their specialty by the specialty representative to the CoS members during a regularly scheduled meeting. Victor indicated that all Taxonomies had been approved by the end of 2023.  Review Committee for upcoming Taxonomies. Carlen noted the need to appoint a review committee for upcoming Taxonomies. Citing the by-laws, the committee is comprised of three CoS members and a representative from the EC. Taxonomy in Practice. Victor noted that prior to working on the Taxonomy in Practice initiative we need to get all the Taxonomies in the standardized online form (Taxonomy Tool) that David Cox has been working on. Dissmenination Initiative. Victor noted that considerable effort had already been completed on a proprosed dissemination sequence. Taxonomy in Model Act, APPIC, & CoA documents. Champions and challengers were identified; Carlen suggested organizing a work group on the issue – a topic to be on the next quarterly meeting agenda. | Cindy will check with Robin to assure all specialties had presented to the the CoS.Victor agreed to servce as the EC committee member. Carlen will send an email to members regarding review committee nominations and the specialties due for Taxonomy review in 2024.No action determinedCarlen will contact Scott for information on the dissemenination initiative. Carlen will place this on the March quarterly mtg agenda and propose a work group to address | OpenOpenOpenOpenOpen |
| Website | Website update. Danielle Rynczak, past secretary, was adept on maintaining the website, a task that Cindy assured everyone was not in her skill set. The EC is not clear the degree to which website updates are needed. Carlen noted that Bonnie Palmer, the website developer, can assist with website updating if needed. | Each of the officer in attendance will review the website prior to the next EC meeting to have a better sense of the scope of website work needed. |  |
| Treasury Report  | The treasury report was tabled due Michele’s absence to attend a funeral. | Treasury report will occur at Feb. mtg. | Open |
| Officers’ list of responsibilities  | Not discussed; no action determined | Victor/Carlen | Open |
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| II. NEW BUSINESS |  |  |  |
| EC meeting dates for 2024 | Confirmed the first Monday of month @10 am Central Time for EC mtgs. | Carlen will inform Scott of the meeting times | Closed |
| Quarterly meeting dates | Established - March 9, June 8, September 14, and (hybrid) November 18, 2024 | Carlen | Sent to APA for invitations /arrangements  |
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